**Active Transport Fund**

Project Withdrawal form

March 2025

## Introduction

The project withdrawal form is used to withdraw a project from the Active Transport Fund. A project should be withdrawn when it can no longer be completed by the proponent.

All sections of the form are mandatory.

## Returning the form

Please check that you have completed all sections of the form, including signature (electronic is acceptable). Once complete this document should be returned by email to:

* [ActiveTransportFund@infrastructure.gov.au](mailto:ActiveTransportFund@infrastructure.gov.au).

Proponents should also provide an email copy to their state/territory transport/infrastructure agency contact.

## Questions

Should you have any questions or concerns regarding this form, please contact the Active Transport Fund team on the appropriate email address above.

## Next steps

Once this form is received the department will check that it meets our requirements. The Minister or their delegate will then be asked to make a decision. You will be advised by email of that decision. If we need more information about your request we will contact you. This process can take several weeks, depending on the complexity of the request.

**The Australian Government may choose not to accept your withdrawal. The Australian Government may instead require you to complete the project to the cost, schedule and scope as agreed.**

## About the project

|  |  |
| --- | --- |
| Proponent |  |
| Project Name |  |
| Project Number |  |

## About you

|  |  |
| --- | --- |
| Name |  |
| Role |  |
| Phone number |  |
| Email address |  |

## Reasons for withdrawal

Please explain the reasons why the project is being withdrawn. At a minimum include:

* Why can’t the project continue as agreed?
* What alternatives were considered to withdrawing the project?
* When it was identified that the project would need to be withdrawn?

|  |
| --- |
| Reasons |
|  |

## Declaration

By signing below you confirm that all information provided in this report is true and correct.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date | / / |