

**Post Completion Report**

Remote Road Upgrade Pilot Program

Introduction

The Post Completion Report provides a summary of key features of the project. It must be submitted with the Claim for Payment of the Final Milestone. The Final Milestone will not be paid until the Department accepts the Post-Completion Report. If required, the Department may ask the Funding Recipient to revise the submitted report before accepting it.

Where the scope, cost or schedule of the project have changed from the latest agreement, a Project Variation Request may also be required.

This form should be completed in consideration of how the project satisfied the relevant program’s criteria and objectives, as well as whether the project met the expected outcomes proposed during that initial application.

Returning the form

Please check that you have completed all sections of the form, including signature (electronic is acceptable). Once complete, this document should be returned by email to:

• remoteroads@infrastructure.gov.au

Proponents should also provide an email copy to their state/territory transport/infrastructure agency contact.

Questions

Should you have any questions or concerns regarding this form, please contact the National Bridge & Road Infrastructure Programs teams on one of the email addresses above.

Next steps

Once this form is received, the Department will check that it meets our requirements. If it does, the final payment for the project will be made. If we need more information about your request, we will contact you.

About the project

|  |  |
| --- | --- |
| Number | Click or tap here to enter text. |
| Name | Click or tap here to enter text. |
| Council/Department | Click or tap here to enter text. |

About you

|  |  |
| --- | --- |
| Name | Click or tap here to enter text. |
| Role | Click or tap here to enter text. |
| Phone number | Click or tap here to enter text. |
| Email address | Click or tap here to enter text. |

Project Variations

Provide details of any minor project variations that have occurred to the project Scope throughout delivery, for comparison purposes. This can include changes in design, unexpected additional works and other changes of note.

Major project variations require approval by the Department. Please contact us for advice if this has occurred.

|  |  |
| --- | --- |
| Scope as approved in the Funding Agreement | Click or tap here to enter text. |
| Project variations (if applicable) | Click or tap here to enter text. |
| Rationale for change (if applicable) | Click or tap here to enter text. |

Schedule

|  |  |
| --- | --- |
| Project period approved in the Funding Agreement | Actual project period |
| Construction start date | Construction complete date | Construction start date | Construction complete date |
|  |  |  |  |

If original and actual construction start or physical completion dates are different, please provide details of the rationale for changes and how the impact of these changes were managed.

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| Rationale for change |
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Cost

Please provide details of the finalised project costs below, and provide further comment if these costs differed from the original estimate.

Please round up all figures to the nearest dollar.

|  |  |  |
| --- | --- | --- |
| **Project Cost Category** | **Cost ($)** | **Comments** |
| **Client management and oversight costs** |
| Project management  |  |  |
| Design & investigation |  |  |
| Applicant supplied insurances, fees, levies, permits  |  |  |
| Property purchase price |  |  |
| Property purchase transaction costs |  |  |
| Environmental offsets |  |  |
| **Construction costs** |
| Environmental works |  |  |
| Traffic management and temporary works |  |  |
| Bulk earthworks |  |  |
| Retaining walls |  |  |
| Drainage |  |  |
| Bridge costs |  |  |
| Pavements |  |  |
| Finishing works |  |  |
| Traffic signage, signals and controls |  |  |
| Design (if by contractor) |  |  |
| Supplementary items |  |  |
| **TOTAL PROJECT COST**  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Approved cost ($)** | **Final cost ($)** | **Difference ($)** |
| Australian Government |  |  |  |
| Proponent |  |  |  |
| State (if not proponent) |  |  |  |
| Others |  |  |  |
| Total project post |  |  |  |
| AG % of total cost (Final cost % cannot exceed approved cost %) |  |  |  |

Innovation

Provide innovative Project delivery techniques that have resulted in positive economic, safety, social, environmental, integration or transparency outcomes (for example, use of recycled material, techniques to reduce water and energy consumption, Project delivery methods that deliver Project savings, or private funding or financing models.)

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Indigenous Strategy

|  |  |
| --- | --- |
| Was an Indigenous workforce strategy incorporated into the delivery of the Project? | [ ]  Yes [ ]  No |

IF Yes - What were the Indigenous employment outcomes under that strategy?

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Performance

This data will be used by the Department to evaluate and improve the program, and for reporting purposes.

**All Programs:**

|  |  |
| --- | --- |
| How many jobs were supported during construction? |  |

**Remote Roads Upgrade Pilot Program Only:**

|  |  |  |  |
| --- | --- | --- | --- |
| Road Dimensions | Length and width of road sealed/realigned prior to project |  | metres |
| Length and width of road sealed/realigned following project |  | metres |
| Number of lanes prior to project |  |  |
| Number of lanes following project |  |  |
| Traffic volumes | Traffic volume prior to the project |  | Annual average daily traffic (AADT) |
| Traffic volume following project |  | AADT |
| Heavy Vehicles | Heavy vehicle traffic prior to the project |  | AADT |
| Heavy vehicle traffic following project |  | AADT |
| Community Access | How many days on average was the road closed by floods each year prior to the project? |  | Days per year |
| Estimate the number of days the road could be affected by floods following the project |  | Days per year |
| Length of any detour removed |  | km |
| Length of any additional heavy vehicle access opened up  |  | km |

**Other RRUPP benefits**

Describe any other measurable improvements in productivity or safety, such as:

* Increased accessibility for the community
* Connected regional and remote communities to essential services and employment opportunities
* Reduced journey time
* Reduced crash likelihood
* Improved resilience to natural disasters

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Certification

I the undersigned certify that all information provided in this report is true and correct:

* All design (if applicable), construction and activities required for this project have been completed.
* That all conditions of funding have been complied with.
* That the information provided above is true and accurate.
* All evidence provided is of the funded project.

|  |  |
| --- | --- |
| Signature:   | Date: Click or tap to enter a date.  |
| Name: | Postion: |

**.**

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